

## **Job profile Nurse**

### **Scope of responsibilities**

- Ensure nursing care, treatment and follow-up of patients and/or a population in accordance with doctors' prescriptions, MSF protocols, respect of universal hygiene standards and context.
- Ensure supervision and training of a team

### **Function responsibilities**

#### **Patient care**

- Know, apply and make sure universal hygiene standards and security rules are respected for medical premises, routing of patients, routing of linen. Ensure asepsis rules during all nursing cares. Ensure quality of the sterilization process.
- Compensate (or make sure that someone can compensate in the right way) patient lack of autonomy especially regarding his feeding, his personal hygiene, his movements and his comfort.
- Organise and carry out care and treatments according to doctor's prescription and MSF protocols.
- Ensure that quality and continuity of care are respected.
- Carry out surveillance of the patient, assessment of his health state evolution, identification of emergency situation and information of the doctor.
- In case of emergency, carry out first aid care and treatment according to prior written protocol done by the doctor.
- During medical consultations, ensure the sorting and detect priority acute cases.
- Carry out when necessary a therapeutic education of the patient (and family) using a patient based approach.

#### **Management**

- Manage daily and motivate a team of nurse-helpers and cleaners. Supervise the quality of care. Ensure staff training (formal and informal), under the supervision of the hierarchical referent.
- Manage efficiently the pharmacy and medical equipment: drugs orders, follow-up of the stock, storage conditions, inventories, follow-up of expired drugs and their destruction.

#### **Monitoring, analysis and reporting**

- Participate in the development of the plan of action
- Participate actively in the monitoring and the reporting of medical activities (correctly fill in patient files, forms, statistics, reports) and propose analyse of these statistics.
- Ensure a relevant transfer of information to the next duty team.
- Report immediately to the technical referent any problem arising in the service, especially the loss/ robbery/damage of medical equipment or medicines.